



ENTERPRISE ELEMENTARY SCHOOL DISTRICT

1155 Mistletoe Lane, Redding, CA 96002 • Phone: (530) 224-4100 • FAX: (530) 224-4101 • www.eesd.net

Empowering every child, every day to create a better world

May 4, 2020

Via Posting on District Website

Re: Prior Written Notice Regarding Special Education Services during School Closure

Dear Parent(s):

I am writing to address the school closures within the Enterprise Elementary School District ("District") due to COVID-19. Along with student learning, student health and safety are top priorities for the District. This letter is meant to serve as prior written notice regarding the school closure ordered by the District and is provided in accordance with Title 34 Code of Federal Regulations, section 300.503.

Description and Explanation of the Actions Proposed or Refused by the District

In the wake of the COVID-19 crisis, the District is taking all necessary precautions not to spread the virus. As you know, the District has closed its programs at this time. The District believes, as a result of order issued from Governor Newsom, that school will remain closed until the end of the 19-20 school year. However, the District recognizes that the Governor could change this order at any time and will notify you if new information becomes available.

We know that school closure is concerning, especially for our students with exceptional needs, and want to ensure you that we have your child's education and safety at the forefront of all decisions being made and actions being taken.

In addition to the educational opportunities available to all students, we wanted to inform you that the District has been providing some level of support to special education students, which began on April 14, 2020. The District staff has been in communication with you regarding what these supports are. In addition, case managers have sent out a consent form for your student to participate in virtual distance learning.

We acknowledge the impact of this and the additional challenges it creates and regret the need to make this decision in the wake of this pandemic.

Evaluation procedures, assessments, records and/or reports used as a basis for the District's proposed and/or refused actions, Description of Options Considered by the District, and Description of Other Information Relevant to the District's Decision

The school closure has been required based on the COVID-19 pandemic, health and safety concerns, and necessity given the District's need to provide a safe learning environment for students and a safe working environment for staff. It is this necessity at the basis of the very serious decision to temporarily close our programs. Due to this necessity, and taking into account all of the District's legal obligations, we do not believe there are other viable options available at this point in time.

Additionally, when schools re-open for instruction, the District staff will closely monitor your child's skills and performance, to confirm whether or not there are any concerns with educational progress or regression due to the school closure. If there are any such concerns, the District staff will notify you, and if necessary, will convene an IEP meeting to discuss your child's individual needs.

Notice of Parental Rights, Procedural Safeguards, and Resources

The District acknowledges your right to make informed decisions regarding your child's education. Accordingly, I have enclosed with this letter a copy of the rights and procedural safeguards under the Individuals with Disabilities Education Act ("IDEA"). The District takes these rights seriously, so please feel free to contact my office if you would like to schedule a time to meet with me to address any concerns you may have regarding this letter. You may also contact the following agency to obtain assistance in understanding your parental rights:

California Department of Education
1430 N Street, Suite 2401
Sacramento, CA 95814-5901

Shasta County Office of Education
1524 Magnolia Ave.,
Redding, CA. 96001

As updates are made available to the District, we will stay in communication with you as promptly as possible.

Sincerely,



Annie M. Payne
Director of Special Education and Health Services
Enterprise Elementary School District

Enclosures: Parent Procedural Rights