

## JOB DESCRIPTION

### FOOD SERVICES DELIVERY DRIVER

#### Definition

Under the direction and supervision of the District Food Services Manager, receives, sorts, delivers and picks up cafeteria food items and supplies; also maintains inventory as required.

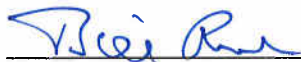
#### Duties

Receives and organizes shipments of food supplies; delivers food service items to individual school sites; keeps records of food items in and out; keeps food shelves and goods in an orderly condition; performs heavy physical labor including lifting in excess of fifty (50) pounds; reports any unsafe conditions operates equipment as necessary including warehouse pallet jacks; and performs other related duties as assigned.

#### Qualifications

Ability to understand and carry out oral and written instructions; ability to compile and maintain accurate and complete records and reports; knowledge of safety procedures and the ability to recognize unsafe conditions; ability to work independently and be self-directed in those areas assigned as major responsibilities; ability to drive a vehicle safely; ability to perform heavy lifting in excess of fifty (50) pounds; ability to establish and maintain harmonious working relationships.

Must have a valid California Driver's License; must be bondable; education equivalent to completion of 12th grade.



Director of Personnel

7-30-96

Date



CSEA Chapter President

8-1-96

Date



Board Approval (Clerk)

8-21-96

Date