ENTERPRISE ELEMENTARY SCHOOL DISTRICT

Bulletin #15
August 20, 2019

TO: **CLASSIFIED STAFF**

FROM: **MEAGAN HAWLEY-STONE**

SUBJECT: **CLASSIFIED POSITIONS**

The following positions are available within the District. If you are interested in a position, please indicate below.

Job Title	# of Pos.	Location	Days	Hours	Range	Effec. Date
SEPHA Aide	1	BC	182	5.75	C	August 2019
CIA Aide	1	BC	182	3.67	B	August 2019
CIA Aide	1	SM	182	4.17	B	August 2019

Lateral (within same job classification) transfers must complete **only this form** below. The requirements for a lateral transfer can be found in Article 13.13.1 of the CSEA contract.

Employees not eligible for a lateral transfer must complete the **In-District application found on www.edjoin.org* and an updated resume (optional but recommended)**, no later than 3:00 P.M August 26, 2019. Employee applicants may include documents of preference from his/her personnel file.

*contact the HR Office for the password

Name _____ Present Location_____

☐ I would like to apply for the _____position

_____ _____

Printed Name Signature

Date

Please return to Meagan Hawley-Stone in the Human Resource Department