



# ENTERPRISE ELEMENTARY SCHOOL DISTRICT

**Bulletin #15**  
**August 5, 2021**

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**TO: CLASSIFIED STAFF**

**FROM: MEAGAN HAWLEY-STONE**

**SUBJECT: CLASSIFIED POSITIONS**

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The following positions are available within the District. If you are interested in a position, please indicate below.

Job Title	# of Pos.	Location	Reg. Duty Days**	Hours	Range	Effec. Date
CIA Aide	1	BC	182	3.67	B	August 2021
CIA Aide	1	BC	182	3.92	B	August 2021

Lateral (within same job classification) transfers must complete **only this form** below. The requirements for a lateral transfer can be found in Article 13.13.1 of the CSEA contract.

Employees not eligible for a lateral transfer must complete the **In-District application found on [www.edjoin.org](http://www.edjoin.org)** and an **updated resume (optional but recommended)**, no later than 3:00 P.M August 12, 2021. Employee applicants may include documents of preference from his/her personnel file.

\*\*See Article 6 for Total Duty Time Allocation

\*contact the HR Office for the password

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Name \_\_\_\_\_ Present Location \_\_\_\_\_

I would like to apply for the \_\_\_\_\_ position

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please return to Meagan Hawley-Stone in the Human Resource Department**