



ENTERPRISE ELEMENTARY SCHOOL DISTRICT

Bulletin #73
January 12, 2023

TO: CLASSIFIED STAFF

FROM: MEAGAN HAWLEY-STONE

SUBJECT: CLASSIFIED POSITIONS

The following positions are available within the District. If you are interested in a position, please indicate below.

| Job Title | # of Pos. | Location | Reg. Duty Days** | Hours | Range | Effec. Date |
|------------------|------------------|-----------------|-------------------------|--------------|--------------|--------------------|
| Cook | 1 | AM | 184 | 3.5 | C | January 2023 |

Lateral (within same job classification) transfers must complete **only this form** below. The requirements for a lateral transfer can be found in Article 13.13.1 of the CSEA contract.

Employees not eligible for a lateral transfer must complete the **In-District application found on www.edjoin.org** and an **updated resume** (optional but recommended), no later than 3:00 P.M January 19, 2023. Employee applicants may include documents of preference from his/her personnel file.

**See Article 6 for Total Duty Time Allocation

*contact the HR Office for the password

Name _____ Present Location _____

I would like to apply for the _____ position

Printed Name

Signature

Date

Please return to Meagan Hawley-Stone in the Human Resource Department