



## ENTERPRISE ELEMENTARY SCHOOL DISTRICT

**Bulletin #124**  
**May 17, 2022**

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**TO: CLASSIFIED STAFF**

**FROM: MEAGAN HAWLEY-STONE**

**SUBJECT: CLASSIFIED POSITIONS**

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Dear Classified Staff:

This is a reminder if you have taken college units this past year to be sure and send in your report card or transcript to Brandy Dunton for this year's activity. Units are accrued from your date of hire for those employees hired after July 1, 1992.

### **ARTICLE 19** **PERSONAL GROWTH**

The Enterprise District shall pay for the completion of college units under the guidelines listed below:

- 19.1 \$200 per year, and in each succeeding year, will be paid for every 10 college units completed, up to a maximum of 60 units.
- 19.2 One payment will be made annually, included in the September payroll warrant for units completed as of June 30 of the preceding year.
- 19.3 Proof of unit completion (grade cards, report cards, transcripts, etc.) must be submitted to the Personnel Department no later than August 30.
- 19.4 Units must be from an accredited institution and job related or leading toward a degree (Associate or beyond).
- 19.5 These provisions are effective for units begun after July 1, 1992, and are pre-approved job related units or leading towards a degree. There will be no retroactive payment for units obtained prior to the 1992-93 school year.
- 19.6 Unit members must be in active paid status for the September payroll warrant in order to receive the annual stipend.