



# ENTERPRISE ELEMENTARY SCHOOL DISTRICT

**Bulletin #77**  
**January 27, 2023**

**TO: CLASSIFIED STAFF**

**FROM: MEAGAN HAWLEY-STONE**

**SUBJECT: CLASSIFIED POSITIONS**

The following positions are available within the District. If you are interested in a position, please indicate below.

<u>Job Title</u>	<u># of Pos.</u>	<u>Location</u>	<u>Reg. Duty Days**</u>	<u>Hours</u>	<u>Range</u>	<u>Effec. Date</u>
Clerk II ***	1	AM	200	5.75	D	February 2023

Lateral (within same job classification) transfers must complete **only this form** below. The requirements for a lateral transfer can be found in Article 13.13.1 of the CSEA contract.

Employees not eligible for a lateral transfer must complete the **In-District application found on [www.edjoin.org](http://www.edjoin.org)** and an **updated resume (optional but recommended)**, no later than 3:00 P.M February 2, 2023. Employee applicants may include documents of preference from his/her personnel file.

\*\*\*This position is in Special Services

\*\*See Article 6 for Total Duty Time Allocation

\*Contact the HR Office for password

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Name \_\_\_\_\_ Present Location \_\_\_\_\_

I would like to apply for the \_\_\_\_\_ position

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please return to Meagan Hawley-Stone in the Human Resource Department**